



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
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GREG SMITH
Purchasing Administrator

June 22, 2011

MEMORANDUM

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Greg Smith, Administrator

Subject: WSCA Quick Print/Copy Services

In addition to the State Printing Office option, the Purchasing Division is pleased to announce participation in two **new mandatory contracts** for Quick-Print Copy/Digital Copy Services with OfficeMax Inc and Office Depot. The impressive discount rates eliminate the need for soliciting third-party bids for print projects under \$5,000. For anticipated purchases over \$5,000 the using agency must continue to direct their request through Nevada State Purchasing.

Please Note: You must use OfficeMax or Office Depot when you do not use the State Printing Office for digital print work.

To request a quote for Printing Services, obtain additional information, or to place an order, please contact:

Vendor	Contact Information
State Printing Office	(775) 684-6950
OfficeMax (Reno/Carson City)	Dan Chiesa, Strategic Account Manager (916) 730-5811 danchiesa@officemax.com
OfficeMax (Las Vegas Area)	Fred Bennett, Strategic Account Manager (702) 204-9873 fbennett@officemax.com
Office Depot	Troy Hamilton (253) 872-1746 Troy.Hamilton@OfficeDepot.com

For more information or to discuss the relative merits of digital vs. offset print processes, please feel free to contact Heather Moon at (775) 684-0179 or via email at hmoon@purchasing.state.nv.us. Contract information is available on the Purchasing Division's web site at <http://www.purchasing.state.nv.us>.

Purchasing 2011-18

Please visit our website at <http://purchasing.state.nv.us>